Consignment Software Overview

What is Consignment Software?

Scroll down for additional pages.
**What is Consignment Software - Technically?**

**Consignment Software** is a computer program and a database combined into one system.

**The Database** is like a filing cabinet. It stores information (data) about customers, employees, inventory, sales, settlements and disbursements.

**The Software Program** adds and changes database information and uses the information to perform many important management tasks, like:

- **Contact**: Organize and utilize consignor, buyer and vendor information…
- **Inventory**: Batch Entry, Categorization, Aged Discounts…
- **Sales**: Taxes, Change Due, Invoice Totals…
- **Settlements**: Store Fees, Consignor Split, Totals for any Period…
- **Employees**: Variable Commissions, Restricted Access to Store Information
- **Reports**: Customized Reports for Business Awareness and Analysis

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**What is Consignment Software - Practically?**

*Consignment Software* is a computer program used by consignment, resale and thrift shops to store and use information about their customers, employees, inventory, sales, settlements and disbursements.

*Consignment Software* saves time, avoids confusion, impresses customers and eliminates store loss from employee mistakes and theft*. Here are a few things software can do:

- Process sales. Compute taxes, discounts & change due.
- Batch print address and prices labels, checks, settlements.
- Batch add and auto-discount inventory.
- Read and print bar codes.
- Print professional sales receipts.
- Batch process settlements.
- Produce meaningful reports for business analysis.

*Employees are less likely to steal when inventory is electronically recorded.

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Consignment Software Manages Consignors

**Customer Information** can be used for a variety of purposes:

- Quickly look up contact and item-owner information.
- Print auto-completed consignment agreements in duplicate.
- Print 1 or multiple address labels.
- Vary consignor splits and payouts.
- Apply consignor proceeds to store purchases.
- Process a settlement for 1 consignor or several.
- Pay 1 consignor or several.
- Quickly view sales for 1 or more consignors for any period of time.

*You own BCSS and can resell it at any time for money back.*
Consignment Software Manages Customers

Customer Information can be used for a variety of purposes:

- Quickly look up contact information and notes*.
- Print 1 address label or several.
- Group customers by type, location, interests, etc.
- Have customer information auto-entered on sales invoice.
- One click to view customers today, this week, month or year.
- Easily view a previous invoice.
- Automate Wish Lists.
- Generate custom reports for analysis and information.

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*Make notes for ‘shop eyes only’ and for customer invoices.
Consignment Software Manages Employees

Employees are easily managed:

- Quickly look up last commission, sale, update and balance.
- Grant/deny access to any store information in the database.
- Apply different commission schedules.
- Process payments for 1, any or all.
- See Daily Sales per month or year per category.
- Audit each employee’s cash drawer balance at any time.
- View sales ‘today’.
- Apply commissions toward store purchases.

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Consignment Software Manages Inventory

Inventory is easily organized and processed.

- Enter 1 item or batch enter several.
- Organize and categorize items with great detail.
- Print 1 price label or several (options: thermal, bar codes, hang tags).
- Assign bar code automatically and read existing bar codes.
- Discount aged items manually or automatically.
- Discount, edit and delete items by category.
- Use secret codes on labels for unsold items*.
- See what items were added today or any information about inventory.

*Return to consignor, donate, destroy or transfer ownership to the shop.
Consignment Software is Point of Sale Software

Process sales in a Professional Way

- Have 5 invoices open at once.
- Put any sale on hold and come back to it.
- Discounts, change due and taxes are auto-computed and entered.
- Enter new items 5 different ways*.
- Process ‘buy outright’ (resale), layaways, rentals.
- Print professional invoices (receipts) – full sheet or 3” roll paper.
- Easily view and edit existing invoices.
- Process voids and credit memos.

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*Add selected item to invoice, select from list, enter unlisted, read bar code, enter item ID.
Processing settlements has never been easier!

- Settle 1 consignor or several.
- Process settlements for current or previous month.
- Issue checks, store credit, gift certificates or cash.
- Split payments to consignors 2 ways.
- Adjust settlements for additions or deductions.
- Enter notes to appear on settlement printouts.
- Quickly view any consignor’s Current Account Balance.
- View settlements for any period.

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Consignment Software Manages Disbursements (Checks)

Make Payments and keep them organized.

- Pay consignors, employees and vendors.
- Print 3 checks per page or 1.
- Use customized checks preprinted with bank information.
- Keep track of bad checks.
- Mark checks as approved, canceled or voided.
- Preview checks prior to printing. (avoids waste)
- Export checks (and other info) to QuickBooks or .csv* format.
- View reports for cash and checks for any period.

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*Comma Separated Values – used in spreadsheets & databases
Streamline Processes with software and hardware working together:

- Laser printer: Print agreements, reports, invoices & labels on sheets.
- Thermal printer: Print 1 or several labels on rolls up to 4” wide.
- Receipt Printer: Professional receipts on 3” roll paper in duplicate.
- Bar codes: Read any bar code label and print them on price tags.
- Cash Drawer: Store money. Drawer opens when sales receipt prints.
- Network: Use multiple computers to perform separate tasks.
- Misc: Refresh data within BCSS with 1 mouse click.
- Misc: Back up data within BCSS for safe keeping.

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*Hardware: Printers, Bar Code Scanners, Cash Drawers, etc.
So, What is Consignment Software?

Consignment Software is:

A Tangible – Save many hours every week checking in inventory, writing price tags, discounting, keeping track of who owns what, disposing of unsold items, completing sales – all can be condensed into a simple one-person operation.

A Money Saver – Easily do the work of 3 people. Several shop owners run their businesses – by themselves – with consignment software, knowing taxes, change due, discounts and all else are computed instantly and without errors.

Freedom – With consignment software running the store, you are free to concentrate on marketing and customer service – the things you like to do.

A Huge Convenience – No more later hours at the office and away from home. Take your business home with you and work on a PC after the kids are asleep. Consignment software makes your business portable!

Where Can You Find This Phenom?

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“Easy to learn. No ongoing fees!”